

Madawaska Valley

Association For

Community Living

**POLICY: ANNUAL GENERAL MEETING**

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**REVISED:**

**REVIEWED: MARCH 21, 2017**

**APPROVED: SEPTEMBER 5, 2006**

**NUMBER: 2-2**

**CATEGORY: GOVERNANCE** 

Preamble:

As per the governing by laws the board of directors will host an Annual General Meeting.

Manner of Governing:

The Board of Directors will determine the location and time for the meeting.

Notice of Annual General Meeting will be circulated to members in writing (10) ten days prior to the proposed meeting date.

A draft agenda will be prepared and circulated to members (10) ten days prior to the proposed meeting date.

No members shall be entitled in person or by proxy to vote at meetings of members of the Corporation unless the member has paid all dues or fees, if any, than payable by the member or, otherwise has successfully renewed his or her membership as a voting member.

Any member seeking election to the board of directors, must submit a resume to the secretary of the board (30) days prior to the annual general meeting for consideration. The board nominating committee will review application and will put forth successful candidates for consideration or election by the membership.

Proxy voting forms will be provided for “voting members”. Members who want to vote by proxy must complete the recognized form and forward it to the secretary as indicated on the form.

Proposed additions to the proposed AGM agenda may be forwarded to the secretary prior to (3) days advance of the annual general meeting date. The board will review and prepare the final agenda for the meeting.